

SalesVu – QuickBooks Online Guide

SalesVu - QuickBooks Integration Overview

As a value-added feature for SalesVu customers, our team has integrated with the popular small-to-medium business accounting software QuickBooks. This feature is intended to simplify the management of bookkeeping, accounting, and finance for SalesVu merchants by syncing select SalesVu data directly into QuickBooks. Our team at SalesVu constantly strives to improve operational efficiency and simplify business management for our valued customers.

What versions of QuickBooks sync with SalesVu?

SalesVu has integrated with QuickBooks Online and all versions of QuickBooks Desktop for Windows. Please refer to specific sync recommendations regarding your version of QuickBooks.

QuickBooks Versions Supported

- ✓ QuickBooks Online
 - Simple Start
 - Essentials
 - Plus
- ✓ QuickBooks Desktop for Windows
 - Pro
 - Premier
 - Enterprise
 - Accountant

Note: SalesVu does not sync with QuickBooks for Macintosh. Features may vary by QuickBooks version.

What information does SalesVu sync with QuickBooks?

SalesVu transfers data to QuickBooks each time a manual sync is performed. Data is not transferred from QuickBooks into SalesVu.

SalesVu transfers the following types of data to QuickBooks:

- Categories & Products
- Closed Transactions
- Customer Contact Information
- Employee Contact Information
- Vendor Contact Information (Online only)

Note: Purchase Order and Inventory Data do not transfer to QuickBooks

How do I establish a connection to sync data from SalesVu to QuickBooks?

SalesVu has separate setup instructions to connect with QuickBooks which differs for the Online and the Desktop Windows versions. Refer to the below instructions based on your version of QuickBooks.

Prior to establishing an initial sync to QuickBooks please backup your QuickBooks files as a precautionary measure. Please create a New Company in QuickBooks to sync with SalesVu.

QuickBooks Online Sync Instructions

There are three main steps which need to be performed to complete SalesVu integration and sync with QuickBooks Online:

- A. Initial SalesVu QuickBooks Online Setup**
- B. QuickBooks Online Configuration**
- C. Perform Data Syncs through SalesVu Online**

A. Initial SalesVu QuickBooks Online Setup

- 1) Login to QuickBooks Online via your web browser
- 2) Login to SalesVu via your web browser (sync is not performed through the App)
- 3) Once logged in to SalesVu, select the Settings Tab
- 4) Select your Location (if multiple locations exist)
- 5) Click on QuickBooks Integration button
- 6) Select QuickBooks Online toggle
- 7) Review Important Notes for QuickBooks Online (Red Text)
- 8) Click Configure QuickBooks button, you will be taken to QuickBooks Online

B. QuickBooks Online Configuration

- 9) Complete the Interview Questions with the exact information provided in the Notes for QuickBooks section listed on the SalesVu online portal *Screenshots Located in Appendix*
 - How does a connection work?
 - i. Please click on 'Continue'
 - Where will I see the name?
 - i. Please enter 'SalesVu' and click on 'Continue'
 - Access Rights:
 - i. Please select 'All Accounting' and click on 'Continue'
 - Turn on Security log?
 - i. Please Select 'No. Anyone who can log into SalesVu can use the connection' and click on 'Continue'

QuickBooks Integration will now be complete

C. Perform Data Syncs through SalesVu Online

- 10) Return to SalesVu online cloud management portal
- 11) Perform Syncs in the SalesVu online cloud management portal
 - Initial Import Sync
 - i. Only occurs on the 1st Sync
 - ii. Categories and Products are Imported to corresponding QuickBooks Income accounts
 1. SalesVu Categories associate with Income Accounts in QuickBooks
 2. SalesVu Sub-Categories associate with Sub-Accounts in QuickBooks
 - Subsequent Syncs and Export of Data
 - i. Occurs each subsequent Sync
 - ii. Data is Exported from SalesVu to QuickBooks Online

QuickBooks Online Tips & Additional Info:

In addition to the instructions provided above please find additional information covering frequently asked questions and tips:

A. QuickBooks Versions Supported

- Online (all)
- Desktop (all PC versions) – Does not support Mac version

B. Information Transferred

- Categories and Sub-Categories
- Closed Transactions
 - Invoice Includes: Product details, customer name, date, order total - net of discounts and tips
- Customer Contact Information
- Employee Contact Information
- Vendor Contact Information (online only)

C. Information Not Transferred

- Inventory
- Purchase Orders
- Vendor contact information (desktop)

D. Transaction Transfer Process

- Closed orders with details are transferred to QuickBooks as an Invoice
- The Invoice is immediately closed with the corresponding Payment amount.
 - Payment amount above Invoice total is transferred as Sales Tax Payable

Note: There may be a minimal sales tax rounding error between the systems which is calculated as a Sales Tax Adjustment on the Income Statement

E. Multiple Locations

- Each SalesVu location will correspond to an individual QuickBooks company
- Multiple locations require multiple QuickBooks companies be established to sync

F. Duplicates

- In order to avoid duplication of data, always sync SalesVu with a new QuickBooks company as opposed to an existing company

G. Employee Time Tracking

- Does not transfer

H. Multiple Tax Brackets

- QuickBooks Online does not support multiple Tax Brackets

I. Assigning Customers

- SalesVu allows for orders to be Closed without a customer assigned to the order
- QuickBooks requires a customer be assigned to each Invoice
- During the Sync Process a “No Customer Assign Error” may be generated by QuickBooks
 - If this occurs, please sync again to transfer the remaining data

J. Multiple Syncs Required

- 1st – Data transferred to QuickBooks to set up basic chart of accounts and other data
- 2nd – Closed orders are transferred to QuickBooks for invoices and payments
- 3rd – May be required to finish transferring any orders or if error message generated

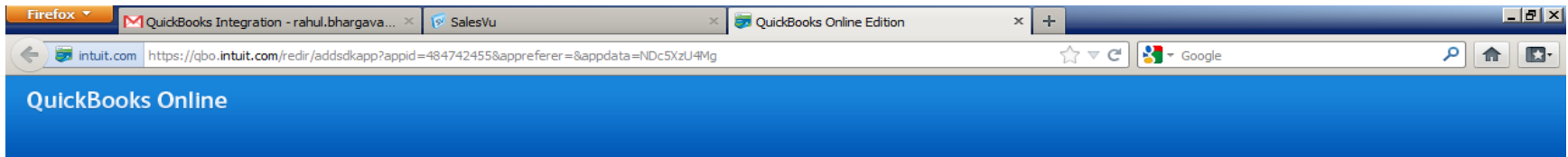
K. Organization of Chart of Accounts

- Please configure SalesVu Categories / Sub-Categories in proper hierarchy prior to sync

L. Deleting Data

- If a Category/Product/Customer is active in SalesVu do not delete from QuickBooks

QuickBooks Online Connection Screenshots



Connection Setup Interview

Raj Chauhan's Company [Switch Company](#)



How does a connection work?

A connection lets data flow in both directions. Using SalesVu, you can:

- Send changes or additions to your QuickBooks Online Simple Start company data.
- Copy data from QuickBooks Online Simple Start to SalesVu.

Caution: Once data has been shared, you cannot undo it or delete it in an automated way. If you need to make adjustments, you'll need to make individual edits.

Since Intuit has not tested the features of SalesVu, we suggest that you verify them before transferring data.

Intuit is not responsible for the accuracy of data sent to QuickBooks Online Simple Start from any other application.

[Continue](#) [Cancel](#)

QuickBooks Online

Connection Setup Interview



Connection Name

Why should I name a connection?

The name you give a connection distinguishes it from other connections. For example, you may want to distinguish transactions entered from separate locations.

If you plan to have only one connection between SalesVu and your QuickBooks Online Simple Start company the connection name is less important.

Where will I see the name?

In QuickBooks Online Simple Start, you see the connection name in the Activity Log.

Connection Name:

[Continue](#) [Cancel](#)

QuickBooks Online

Connection Setup Interview



Access Rights

How does this choice enhance security?
This choice lets you control which data can be shared by this connection.

Access Rights:

- All Accounting - Share data related to Customers & Sales and Vendors & Purchases plus other data such as the Employee List, deposits, fund transfers, journal entries, budgets, reconciliation, and the Chart of Accounts.
- Limited - Restrict access to one or both of the following:
 - Customers & Sales Only - Share data related to customers or sales, such as invoices, sales receipts, credit memos, refunds charges, credits, statements, payments received from customers, time sheets, the Customer List, and the Products and Services List.
 - Vendors & Purchases Only - Share data related to vendors or purchases, such as bills from vendors, checks, cash purchases, credit card purchases, and the Vendor List.

No matter which choices you make, QuickBooks Online Simple Start administration data, such as Subscription Information and Manage Users are **not** shared.

[Continue](#) [Cancel](#)

QuickBooks Online

Connection Setup Interview



Login Security

With **Login Security** set to **Yes**, each time anyone tries to use this connection, the user must first log into your QuickBooks Online Simple Start company.

To protect your company data, Intuit recommends restricting access to the smallest number of users. If every user of QuickBooks Online Simple Start is also a user of SalesVu, it might be appropriate to choose the companywide level of security. Otherwise select only those users who are also users of SalesVu.

If there are additional SalesVu users who need to use this connection, add them as users of your QuickBooks Online Simple Start company after you complete this interview. To prevent them from viewing accounting data within your company, set them up as Regular Users with None for their access rights.

Turn on login security?

- No. Anyone who can log into SalesVu can use the connection.
- Yes. Allow all Raj Chauhan's Company users to log in to use this connection.
- Yes. Allow only these users to use this connection:
 - Raj Chauhan

[Create Connection](#) [Cancel](#)

QuickBooks Online

Connection Setup Interview



Congratulations!

You have successfully created a new connection to allow data sharing between SalesVu and your QuickBooks Online Simple Start company.

Test the connection immediately

Follow instructions from within SalesVu to begin sharing data. For your first test, try sharing the smallest amount of data possible.

Can I edit this connection later?

Yes, you can change the settings for all your connections from within QuickBooks Online Simple Start. Open the Company menu and choose Administer Company. Then choose the Connection List.

Please close the window and return to your QuickBooks Online Simple Start company

SalesVu Online Sync Screenshot

The screenshot shows a web browser window with the following elements:

- Browser Tab:** SalesVu
- Address Bar:** https://www.salesvu.com/quickbooks_integration.php
- Page Header:** SalesVu logo on the left, "FA Demo" and "Logout" on the right.
- Navigation Menu:** Home, Products, Orders, Reports, Discounts, Marketing, Customers, Inventory, Employees, Settings (highlighted in yellow), Support, Account.
- Main Content Area:**
 - Section Header:** QuickBooks Integration (with a "Back" button)
 - Message:** You are connected with **QuickBooks Online**
 - Action:** Sync SalesVu with Quickbooks (button)

The Windows taskbar at the bottom shows the following icons from left to right: Windows Start button, File Explorer, VLC media player, Mail, Twitter, Internet Explorer, a globe icon, a flower icon, Google Chrome, a calendar icon, and a document icon. System tray icons on the right include network, volume, and power. The system clock shows 11:25 AM on 5/1/2013.